



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS)
(DEEMED TO BE UNIVERSITY)

(Declared U/S 3 of UGC Act, 1956)

KISS Campus, P.O- KIIT, Bhubaneswar-751024, Odisha, India

Ref: KISS-DU/CoC/2017-18

Date: 20/02/2018

NOTICE

This is to inform that a meeting has been scheduled on 23rd February 2018 at 3.30 PM in the Conference Hall of KISS Deemed to be University, KISS Campus – 3 to formalize the Code of Conduct of KISS-DU. All the members are requested to attend the meeting as per the date and time mentioned above.

Agenda of the Meeting is as follows:

- To orient the staff and students about the Code of Conduct
- To finalise the members of the Monitoring Committee for adherence to the Code of Conduct
- To plan various awareness programmes on Code of Conduct
- To finalise and disseminate the responsibilities of the students
- Any other point with the permission of the Chair

REGISTRAR

KISS Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS) **(DEEMED TO BE UNIVERSITY)**

(Declared U/S 3 of UGC Act, 1956)

KISS Campus, P.O- KIIT, Bhubaneswar-751024, Odisha, India

Minutes of the Meeting of Code of Conduct

Dated 23/02/2018

A meeting for finalising various paraphernalia of the Code of Conduct was scheduled on 23rd February 2018 at 3.30 PM in the Conference Hall of KISS-DU.

The following members were present in the meeting:

1. Professor Harekrishna Satapathy, Vice Chancellor, KISS DU
2. Mr. W. Easwar, Finance Officer and HR Head, KISS DU
3. Professor Rajkishore Meher, Dean, KISS DU
4. Dr. Snigdharani Panda, Associate Dean, KISS DU
5. Dr. Iswar Chandra Naik, Associate Dean, KISS DU
6. Dr. Manoj Kumar Behera, Associate Dean, KISS DU
7. Dr. Rashmi Mohapatra, Associate Dean, KISS DU
8. Dr. Rasmita Tripathy, Associate Dean, KISS DU
9. Dr. Preetinanda Ray, Assistant Professor, KISS DU
10. Mr. Julius Lakra, Registrar, KISS DU

Minutes of the Meeting held on 23rd February 2018

Item No – 1 To orient the staff and students about the Code of Conduct

It was resolved that the university shall orient the staff and students about the importance of code of conduct. It was decided that platforms like Orientation Programmes and Induction Programmes shall be used to achieve the above stated objectives. Further, initiatives like Anti Ragging Cell, and Anti Ragging Squad have been taken in order to ensure discipline on campus. Various Undertaking forms shall also be shared with the students in this regard.

Item No – 2 To finalise the members of the Monitoring Committee for adherence to the Code of Conduct

It was decided that a committee shall be constituted both at School level and University level in order to ensure that the staff and students adhere to the code of conducted of the institution. The University Level Committee was constituted vide KISS-DU/Ethics Committee/074 (A)/2017-18.

Contd.../-

Item No – 3 To plan various awareness programmes on Code of Conduct

It was unanimously resolved that various awareness programmes both at the hostels and academic building shall be conducted from time to time in order to ensure discipline on campus. Posters and banners shall be placed at various wantage points which includes anti-ragging, substance abuse, good behaviour, values and morals. Street plays, storytelling and puppetry mediums to be used in order to spread awareness.

Item No – 4 To prepare the responsibilities of the students and ways to disseminate the same

It was decided that a chart stating the responsibilities of the students shall be prepared and shared with the students in order to spread awareness related to practicing code of conduct. Some of the points discussed under this head are as follows:

- To read and become familiar with this code or any amendment brought to this code.
- To wear/produce Identity Cards while on university campus and wear proper uniform.
- To behave and conduct oneself in a dignified manner while on campus or while representing the university in any activity outside the university.
- To ensure that the student has signed Undertaking and Declaration forms related to Anti-Ragging while joining any academic programme.

The meeting ended with a Vote of Thanks to the Chair.



REGISTRAR

KISS Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS)
(DEEMED TO BE UNIVERSITY)

(Declared U/S 3 of UGC Act, 1956)

KISS Campus, P.O- KIIT, Bhubaneswar-751024, Odisha, India

Ref: KISS-DU/CoC/2017-18

Date: 20/02/2018

NOTICE

This is to inform that a meeting has been scheduled on 23rd February 2018 at 3.30 PM in the Conference Hall of KISS Deemed to be University, KISS Campus – 3 to formalize the Code of Conduct of KISS-DU. All the members are requested to attend the meeting as per the date and time mentioned above.

Agenda of the Meeting is as follows:

- To orient the staff and students about the Code of Conduct
- To finalise the members of the Monitoring Committee for adherence to the Code of Conduct
- To plan various awareness programmes on Code of Conduct
- To finalise and disseminate the responsibilities of the students
- Any other point with the permission of the Chair

REGISTRAR

KISS Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS) **(DEEMED TO BE UNIVERSITY)**

(Declared U/S 3 of UGC Act, 1956)

KISS Campus, P.O- KIIT, Bhubaneswar-751024, Odisha, India

Minutes of the Meeting of Code of Conduct

Dated 23/02/2018

A meeting for finalising various paraphernalia of the Code of Conduct was scheduled on 23rd February 2018 at 3.30 PM in the Conference Hall of KISS-DU.

The following members were present in the meeting:

1. Professor Harekrishna Satapathy, Vice Chancellor, KISS DU
2. Mr. W. Easwar, Finance Officer and HR Head, KISS DU
3. Professor Rajkishore Meher, Dean, KISS DU
4. Dr. Snigdharani Panda, Associate Dean, KISS DU
5. Dr. Iswar Chandra Naik, Associate Dean, KISS DU
6. Dr. Manoj Kumar Behera, Associate Dean, KISS DU
7. Dr. Rashmi Mohapatra, Associate Dean, KISS DU
8. Dr. Rasmita Tripathy, Associate Dean, KISS DU
9. Dr. Preetinanda Ray, Assistant Professor, KISS DU
10. Mr. Julius Lakra, Registrar, KISS DU

Minutes of the Meeting held on 23rd February 2018

Item No – 1 To orient the staff and students about the Code of Conduct

It was resolved that the university shall orient the staff and students about the importance of code of conduct. It was decided that platforms like Orientation Programmes and Induction Programmes shall be used to achieve the above stated objectives. Further, initiatives like Anti Ragging Cell, and Anti Ragging Squad have been taken in order to ensure discipline on campus. Various Undertaking forms shall also be shared with the students in this regard.

Item No – 2 To finalise the members of the Monitoring Committee for adherence to the Code of Conduct

It was decided that a committee shall be constituted both at School level and University level in order to ensure that the staff and students adhere to the code of conducted of the institution. The University Level Committee was constituted vide KISS-DU/Ethics Committee/074 (A)/2017-18.

Contd.../-

Item No – 3 To plan various awareness programmes on Code of Conduct

It was unanimously resolved that various awareness programmes both at the hostels and academic building shall be conducted from time to time in order to ensure discipline on campus. Posters and banners shall be placed at various wantage points which includes anti-ragging, substance abuse, good behaviour, values and morals. Street plays, storytelling and puppetry mediums to be used in order to spread awareness.

Item No – 4 To prepare the responsibilities of the students and ways to disseminate the same

It was decided that a chart stating the responsibilities of the students shall be prepared and shared with the students in order to spread awareness related to practicing code of conduct. Some of the points discussed under this head are as follows:

- To read and become familiar with this code or any amendment brought to this code.
- To wear/produce Identity Cards while on university campus and wear proper uniform.
- To behave and conduct oneself in a dignified manner while on campus or while representing the university in any activity outside the university.
- To ensure that the student has signed Undertaking and Declaration forms related to Anti-Ragging while joining any academic programme.

The meeting ended with a Vote of Thanks to the Chair.



REGISTRAR

KISS Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS)
(DEEMED TO BE UNIVERSITY)

(Declared U/S 3 of UGC Act, 1956)

KISS Campus, P.O- KIIT, Bhubaneswar-751024, Odisha, India

Ref: KISS-DU/CoC/2018-19

Date: 04/09/2019

NOTICE

This is to inform all the members of the Code of Conduct Monitoring Committee that a meeting has been scheduled on 9th September 2019 at 3.00 PM in the ground floor conference hall of KISS Deemed to be University. The members are requested to kindly make it convenient to attend the meeting.

Agenda of the meeting

- ❖ To read and approve the minutes of the last meeting held on 23rd February 2018
- ❖ To discuss the behavioural code to be followed by the staff and students
- ❖ To collect stock of the awareness activities to be organized on professional ethics and code of conduct
- ❖ To plan awareness-based group activities for students on code of conduct.
- ❖ To discuss and finalise the objectives of the code and its applicability.

Any other point with the permission of the Chair

Registrar

KISS-Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS)
(Deemed to be University)

(Established Under Section 3 of UGC Act, 1956)

Minutes of the Meeting of
Code of Conduct

Dated 09/09/2019

A meeting of the Monitoring Committee for adherence of Code of Conduct was scheduled on 9th September 2019 at 3.00 PM in the ground floor conference hall of KISS-DU

The following members were present in the meeting:

1. Professor Harekrishna Satapathy, Vice Chancellor, KISS-DU
2. Mr. W. Easwar, Finance Officer and HR Head, KISS-DU
3. Professor Rajkishore Meher, Dean, KISS-DU
4. Dr. Snigdharani Panda, Associate Dean, KISS-DU
5. Dr. Iswar Chandra Naik, Associate Dean, KISS-DU
6. Dr. Manoj Kumar Behera, Associate Dean, KISS-DU
7. Dr. Rashmi Mohapatra, Associate Dean, KISS-DU
8. Dr. Rasmita Tripathy, Associate Dean, KISS-DU
9. Dr. Preetinanda Ray, Assistant Professor, KISS-DU
10. Mr. Julius Lakra, Registrar, KISS-DU

Minutes of the meeting held on 9th September 2019.

Item No – 1 To read and approve the minutes of the last meeting held on 23rd February 2018.

The minutes of the last meeting held on 23rd February 2018 was read and approved unanimously.

Item No – 2 To discuss the behavioural code to be followed by the staff and students

The members of the Committee discussed the behavioural code to be followed by both staff and students. Some of the key points of the discussion were as follows:

Contd.../-

- Students are expected to spend their free time in the library and not indulge in any kind of groupism.
- The campus is smoking-free, alcohol-free and tobacco-free and the students and staff should abide by that.
- Students and staff are not allowed to use mobile phones in the class, library, labs and examination halls.
- The students should refrain from anything which is considered ragging or any other undesirable activity.

Item No – 3 To collect stock of the awareness activities to be organized on professional ethics and code of conduct.

The committee members took stock of the various awareness activities and it was unanimously resolved that proper documentation should be done for record purposes. The activities should be properly disseminated in various domains like the university website, and official social media platforms.

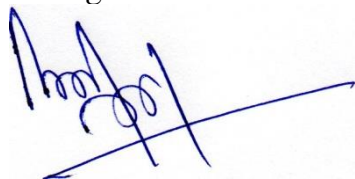
Item No – 4 To plan awareness-based group activities for students on code of conduct

It was resolved that a greater number of awareness activities to be organized in the next academic session.

Item No – 5 To discuss and finalise the objectives of the code and its applicability.

The members of the Committee discussed and finalised the objectives of the code and its applicability. The university is committed to impart quality education to the indigenous students with its innovative curricula. It strives to ensure uninterrupted dissemination of knowledge. The staff and students are working for maintaining discipline on campus by adhering to the rules and regulations set by the Authorities. The Code of Conduct (separate for staff and students) is applicable to whosoever joins the university as a student or staff and it is her/his prime duty to be acquainted with all the provisions mentioned under the code.

The meeting concluded with a Vote of Thanks to the Chair.



Registrar



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS)
(Deemed to be University)

(Established Under Section 3 of UGC Act, 1956)

Ref: KISS-DU/CoC/2019-20

Date: 3rd November 2020

NOTICE

This is to inform that a meeting of the Monitoring Committee for Code of Conduct has been convened virtually on 9th Nov 2020. All the committee members are requested to join the meeting.

Agenda of the Meeting virtually held on 09/11/2020

- To read and approve the minutes of the meeting held on 9th September 2019
- To discuss and finalise the disciplinary sanctions.
- To discuss the modalities of investigation
- Any other point with the permission of the Chair

Registrar

KISS-Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS) **(DEEMED TO BE UNIVERSITY)**

(Declared U/S 3 of UGC Act, 1956)

KISS Campus, P.O- KIIT, Bhubaneswar-751024, Odisha, India

Minutes of the Meeting of Code of Conduct

Dated 09/11/2020

Minutes of the virtual meeting of the Committee of the Code of Conduct

The following members were virtually present in the meeting

1. Professor Harekrishna Satapathy, Vice Chancellor, KISS-DU
2. Mr. W. Easwar, Finance Officer and HR Head, KISS-DU
3. Professor Rajkishore Meher, Dean, KISS-DU
4. Dr. Snigdharani Panda, Associate Dean, KISS-DU
5. Dr. Iswar Chandra Naik, Associate Dean, KISS-DU
6. Dr. Manoj Kumar Behera, Associate Dean, KISS-DU
7. Dr. Rashmi Mohapatra, Associate Dean, KISS-DU
8. Dr. Rasmita Tripathy, Associate Dean, KISS-DU
9. Dr. Preetinanda Ray, Assistant Professor , KISS-DU
10. Mr. Julius Lakra, Registrar, KISS-DU

Item No – 1 To read and approve the minutes of the meeting held on 9th September 2019

The minutes of the meeting held on 9th September 2019 was read and duly approved by the members of the Committee.

Item No – 2 To discuss and finalise the disciplinary sanctions.

The various disciplinary sanctions were discussed and unanimously accepted by all the members of the Committee.

Item No – 3 To discuss the modalities of investigation

The modalities of investigation and disciplinary actions to be taken if anyone was found to be violating the code of conduct were discussed and duly approved.

The meeting concluded with a Vote of Thanks to the Chair and all the members of the Committee.

Registrar

KISS-Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS)
(DEEMED TO BE UNIVERSITY)

(Declared U/S 3 of UGC Act, 1956)

KISS Campus, P.O- KIIT, Bhubaneswar-751024, Odisha, India

Ref: KISS-DU/CoC/2020-21

Date: 2nd August 2021

NOTICE

This is to inform you that a meeting of the Code of Conduct has been scheduled on 10th August 2021 in blended mode at 4.00 PM in the conference hall of KISS-DU.

Agenda of the meeting

- To read and approve the minutes of the meeting held on 9th November 2020
- To brief about the regulations on curbing the menace of ragging
- To plan more sensitization and awareness activities on anti-ragging
- Any other point with the Permission of the Chair

Registrar

KISS-Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS) **(DEEMED TO BE UNIVERSITY)**

(Declared U/S 3 of UGC Act, 1956)

KISS Campus, P.O- KIIT, Bhubaneswar-751024, Odisha, India

Minutes of the Meeting of Code of Conduct **Dated 10th August, 2021 at 4:00 PM**

Minutes of the virtual meeting of the Committee of the Code of Conduct

Minutes of the meeting held on 10th August, 2021

The following members were present in the meeting

1. Professor Harekrishna Satapathy, Vice Chancellor, KISS DU
2. Mr. W. Easwar, Finance Officer and HR Head, KISS DU
3. Professor Rajkishore Meher, Dean, KISS DU
4. Dr. Snigdharani Panda, Associate Dean, KISS DU
5. Dr. Iswar Chandra Naik, Associate Dean, KISS DU
6. Dr. Manoj Kumar Behera, Associate Dean, KISS DU
7. Dr. Rashmi Mohapatra, Associate Dean, KISS DU
8. Dr. Rasmita Tripathy, Associate Dean, KISS DU
9. Dr. Preetinanda Ray, Assistant Professor, KISS DU
10. Mr. Julius Lakra, Registrar, KISS DU

Item No – 1 To read and approve the minutes of the meeting held on 9th November, 2020

The minutes of the meeting held on 9th November 2020 was read and approved by the members of the Code of Conduct Committee.

Item No – 2 To brief about the regulations on curbing the menace of ragging

The members discussed the regulations stated by the UGC on curbing the menace of ragging in higher education institutions. It was also decided that the Committee for Code of Conduct and the Anti-Ragging Cell shall work together in order to strengthen the existing system.

Item No – 3 To plan more sensitization and awareness activities on anti-ragging

In continuation of the above agenda item, it was also discussed that more number of awareness and sensitization programmes to be organized in order to create a ragging free campus.

The meeting concluded with words of thanks to the Chair and other senior functionaries.

Registrar

KISS-Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS)
(Deemed to be University)

(Established Under Section 3 of UGC Act, 1956)

Ref: KISS-DU/CoC/2021-22

Date: 05/04/2022

NOTICE

A meeting of the Monitoring Committee for Code of Conduct was convened on 11th April 2022 at 4.30 PM in the conference hall (Administrative Building) of KISS-DU. All the members of the above said committee are requested to make it convenient to attend the meeting as per the above-mentioned details.

The agenda of the meeting is as follows:

- To read and approve the minutes of the meeting held on 10th August 2021
- To plan awareness programme on gender sensitization
- To monitor the code of conduct at School-level
- To conceptualise a course on Professional Ethics
- Any other point with the permission of the Chair

Registrar

KISS-Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS)
(Deemed to be University)

(Established Under Section 3 of UGC Act, 1956)

Minutes of the Meeting of Code of Conduct
Dated 11th April, 2022 at 4:30PM

Minutes of the virtual meeting of the Committee of the Code of Conduct

Minutes of the meeting held on 11th April, 2022

The following members were present in the meeting:

1. Professor Deepak Kumar Behera, Vice Chancellor, KISS-DU
2. Professor Jugal Kishore Mishra, Director IQAC, KISS-DU
3. Mr. W. Easwar, Chief Finance Officer and HR Head, KISS-DU
4. Professor Harischandra Sahoo, Professor, KISS-DU
5. Dr. Snigdharani Panda, Dean, KISS-DU
6. Dr. Manoj Kumar Behera, Dean, KISS-DU
7. Professor Rabindra Nath Swain, Professor, KISS-DU
8. Dr. Tripura Mishra, Associate Professor, KISS-DU
9. Dr. Chittaranjan Bhoi, Associate Professor, KISS-DU
10. Dr. Prashanta Kumar Routray, Registrar, KISS-DU

Item No – 1 To read and approve the minutes of the meeting held on 10th August 2021

The minutes of the meeting held on 10th August 2021 were read and duly approved by the committee members.

Item No – 2 To plan awareness programme on gender sensitization

It was decided to organize gender sensitization. Further, it was also decided that this programme shall be jointly organized by the Internal Quality Assurance Cell, Gender Sensitization Cell and the Human Resource Development Centre.

Contd.../-

Item No – 3 To monitor the code of conduct at School-level

It was decided that the Deans and the faculty members shall closely monitor the students at school-level on a daily basis in order to achieve the objective of adherence of the code of conduct both at school-level and university-level.

Item No – 4 To conceptualise a course on Human Values and Professional Ethics

It was decided that an online course on Human Values and Professional Ethics to be conceptualised and to be introduced soon.

The meeting concluded with a Vote of Thanks.

A handwritten signature in blue ink, appearing to read 'Anil Joshi', with a long horizontal line extending to the right.

Registrar

KISS-Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS)
(DEEMED TO BE UNIVERSITY)

(Declared U/S 3 of UGC Act, 1956)

KISS Campus, P.O- KIIT, Bhubaneswar-751024, Odisha, India

Ref: KISS-DU/CoC/2018-19

Date: 04/09/2019

NOTICE

This is to inform all the members of the Code of Conduct Monitoring Committee that a meeting has been scheduled on 9th September 2019 at 3.00 PM in the ground floor conference hall of KISS Deemed to be University. The members are requested to kindly make it convenient to attend the meeting.

Agenda of the meeting

- ❖ To read and approve the minutes of the last meeting held on 23rd February 2018
- ❖ To discuss the behavioural code to be followed by the staff and students
- ❖ To collect stock of the awareness activities to be organized on professional ethics and code of conduct
- ❖ To plan awareness-based group activities for students on code of conduct.
- ❖ To discuss and finalise the objectives of the code and its applicability.

Any other point with the permission of the Chair

Registrar

KISS-Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS)
(Deemed to be University)

(Established Under Section 3 of UGC Act, 1956)

Minutes of the Meeting of
Code of Conduct

Dated 09/09/2019

A meeting of the Monitoring Committee for adherence of Code of Conduct was scheduled on 9th September 2019 at 3.00 PM in the ground floor conference hall of KISS-DU

The following members were present in the meeting:

1. Professor Harekrishna Satapathy, Vice Chancellor, KISS-DU
2. Mr. W. Easwar, Finance Officer and HR Head, KISS-DU
3. Professor Rajkishore Meher, Dean, KISS-DU
4. Dr. Snigdharani Panda, Associate Dean, KISS-DU
5. Dr. Iswar Chandra Naik, Associate Dean, KISS-DU
6. Dr. Manoj Kumar Behera, Associate Dean, KISS-DU
7. Dr. Rashmi Mohapatra, Associate Dean, KISS-DU
8. Dr. Rasmita Tripathy, Associate Dean, KISS-DU
9. Dr. Preetinanda Ray, Assistant Professor, KISS-DU
10. Mr. Julius Lakra, Registrar, KISS-DU

Minutes of the meeting held on 9th September 2019.

Item No – 1 To read and approve the minutes of the last meeting held on 23rd February 2018.

The minutes of the last meeting held on 23rd February 2018 was read and approved unanimously.

Item No – 2 To discuss the behavioural code to be followed by the staff and students

The members of the Committee discussed the behavioural code to be followed by both staff and students. Some of the key points of the discussion were as follows:

Contd.../-

- Students are expected to spend their free time in the library and not indulge in any kind of groupism.
- The campus is smoking-free, alcohol-free and tobacco-free and the students and staff should abide by that.
- Students and staff are not allowed to use mobile phones in the class, library, labs and examination halls.
- The students should refrain from anything which is considered ragging or any other undesirable activity.

Item No – 3 To collect stock of the awareness activities to be organized on professional ethics and code of conduct.

The committee members took stock of the various awareness activities and it was unanimously resolved that proper documentation should be done for record purposes. The activities should be properly disseminated in various domains like the university website, and official social media platforms.

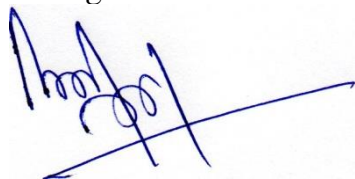
Item No – 4 To plan awareness-based group activities for students on code of conduct

It was resolved that a greater number of awareness activities to be organized in the next academic session.

Item No – 5 To discuss and finalise the objectives of the code and its applicability.

The members of the Committee discussed and finalised the objectives of the code and its applicability. The university is committed to impart quality education to the indigenous students with its innovative curricula. It strives to ensure uninterrupted dissemination of knowledge. The staff and students are working for maintaining discipline on campus by adhering to the rules and regulations set by the Authorities. The Code of Conduct (separate for staff and students) is applicable to whosoever joins the university as a student or staff and it is her/his prime duty to be acquainted with all the provisions mentioned under the code.

The meeting concluded with a Vote of Thanks to the Chair.



Registrar



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS)
(Deemed to be University)

(Established Under Section 3 of UGC Act, 1956)

Ref: KISS-DU/CoC/2019-20

Date: 3rd November 2020

NOTICE

This is to inform that a meeting of the Monitoring Committee for Code of Conduct has been convened virtually on 9th Nov 2020. All the committee members are requested to join the meeting.

Agenda of the Meeting virtually held on 09/11/2020

- To read and approve the minutes of the meeting held on 9th September 2019
- To discuss and finalise the disciplinary sanctions.
- To discuss the modalities of investigation
- Any other point with the permission of the Chair

Registrar

KISS-Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS)
(DEEMED TO BE UNIVERSITY)

(Declared U/S 3 of UGC Act, 1956)

KISS Campus, P.O- KIIT, Bhubaneswar-751024, Odisha, India

Minutes of the Meeting of Code of Conduct

Dated 09/11/2020

Minutes of the virtual meeting of the Committee of the Code of Conduct

The following members were virtually present in the meeting

1. Professor Harekrishna Satapathy, Vice Chancellor, KISS-DU
2. Mr. W. Easwar, Finance Officer and HR Head, KISS-DU
3. Professor Rajkishore Meher, Dean, KISS-DU
4. Dr. Snigdharani Panda, Associate Dean, KISS-DU
5. Dr. Iswar Chandra Naik, Associate Dean, KISS-DU
6. Dr. Manoj Kumar Behera, Associate Dean, KISS-DU
7. Dr. Rashmi Mohapatra, Associate Dean, KISS-DU
8. Dr. Rasmita Tripathy, Associate Dean, KISS-DU
9. Dr. Preetinanda Ray, Assistant Professor , KISS-DU
10. Mr. Julius Lakra, Registrar, KISS-DU

Item No – 1 To read and approve the minutes of the meeting held on 9th September 2019

The minutes of the meeting held on 9th September 2019 was read and duly approved by the members of the Committee.

Item No – 2 To discuss and finalise the disciplinary sanctions.

The various disciplinary sanctions were discussed and unanimously accepted by all the members of the Committee.

Item No – 3 To discuss the modalities of investigation

The modalities of investigation and disciplinary actions to be taken if anyone was found to be violating the code of conduct were discussed and duly approved.

The meeting concluded with a Vote of Thanks to the Chair and all the members of the Committee.

Registrar

KISS-Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS)
(DEEMED TO BE UNIVERSITY)

(Declared U/S 3 of UGC Act, 1956)

KISS Campus, P.O- KIIT, Bhubaneswar-751024, Odisha, India

Ref: KISS-DU/CoC/2020-21

Date: 2nd August 2021

NOTICE

This is to inform you that a meeting of the Code of Conduct has been scheduled on 10th August 2021 in blended mode at 4.00 PM in the conference hall of KISS-DU.

Agenda of the meeting

- To read and approve the minutes of the meeting held on 9th November 2020
- To brief about the regulations on curbing the menace of ragging
- To plan more sensitization and awareness activities on anti-ragging
- Any other point with the Permission of the Chair

Registrar

KISS-Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS) **(DEEMED TO BE UNIVERSITY)**

(Declared U/S 3 of UGC Act, 1956)

KISS Campus, P.O- KIIT, Bhubaneswar-751024, Odisha, India

Minutes of the Meeting of Code of Conduct **Dated 10th August, 2021 at 4:00 PM**

Minutes of the virtual meeting of the Committee of the Code of Conduct

Minutes of the meeting held on 10th August, 2021

The following members were present in the meeting

1. Professor Harekrishna Satapathy, Vice Chancellor, KISS DU
2. Mr. W. Easwar, Finance Officer and HR Head, KISS DU
3. Professor Rajkishore Meher, Dean, KISS DU
4. Dr. Snigdharani Panda, Associate Dean, KISS DU
5. Dr. Iswar Chandra Naik, Associate Dean, KISS DU
6. Dr. Manoj Kumar Behera, Associate Dean, KISS DU
7. Dr. Rashmi Mohapatra, Associate Dean, KISS DU
8. Dr. Rasmita Tripathy, Associate Dean, KISS DU
9. Dr. Preetinanda Ray, Assistant Professor, KISS DU
10. Mr. Julius Lakra, Registrar, KISS DU

Item No – 1 To read and approve the minutes of the meeting held on 9th November, 2020

The minutes of the meeting held on 9th November 2020 was read and approved by the members of the Code of Conduct Committee.

Item No – 2 To brief about the regulations on curbing the menace of ragging

The members discussed the regulations stated by the UGC on curbing the menace of ragging in higher education institutions. It was also decided that the Committee for Code of Conduct and the Anti-Ragging Cell shall work together in order to strengthen the existing system.

Item No – 3 To plan more sensitization and awareness activities on anti-ragging

In continuation of the above agenda item, it was also discussed that more number of awareness and sensitization programmes to be organized in order to create a ragging free campus.

The meeting concluded with words of thanks to the Chair and other senior functionaries.

Registrar

KISS-Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS)
(Deemed to be University)

(Established Under Section 3 of UGC Act, 1956)

Ref: KISS-DU/CoC/2021-22

Date: 05/04/2022

NOTICE

A meeting of the Monitoring Committee for Code of Conduct was convened on 11th April 2022 at 4.30 PM in the conference hall (Administrative Building) of KISS-DU. All the members of the above said committee are requested to make it convenient to attend the meeting as per the above-mentioned details.

The agenda of the meeting is as follows:

- To read and approve the minutes of the meeting held on 10th August 2021
- To plan awareness programme on gender sensitization
- To monitor the code of conduct at School-level
- To conceptualise a course on Professional Ethics
- Any other point with the permission of the Chair

Registrar

KISS-Deemed to be University



KALINGA INSTITUTE OF SOCIAL SCIENCES (KISS)
(Deemed to be University)

(Established Under Section 3 of UGC Act, 1956)

Minutes of the Meeting of Code of Conduct
Dated 11th April, 2022 at 4:30PM

Minutes of the virtual meeting of the Committee of the Code of Conduct

Minutes of the meeting held on 11th April, 2022

The following members were present in the meeting:

1. Professor Deepak Kumar Behera, Vice Chancellor, KISS-DU
2. Professor Jugal Kishore Mishra, Director IQAC, KISS-DU
3. Mr. W. Easwar, Chief Finance Officer and HR Head, KISS-DU
4. Professor Harischandra Sahoo, Professor, KISS-DU
5. Dr. Snigdharani Panda, Dean, KISS-DU
6. Dr. Manoj Kumar Behera, Dean, KISS-DU
7. Professor Rabindra Nath Swain, Professor, KISS-DU
8. Dr. Tripura Mishra, Associate Professor, KISS-DU
9. Dr. Chittaranjan Bhoi, Associate Professor, KISS-DU
10. Dr. Prashanta Kumar Routray, Registrar, KISS-DU

Item No – 1 To read and approve the minutes of the meeting held on 10th August 2021

The minutes of the meeting held on 10th August 2021 were read and duly approved by the committee members.

Item No – 2 To plan awareness programme on gender sensitization

It was decided to organize gender sensitization. Further, it was also decided that this programme shall be jointly organized by the Internal Quality Assurance Cell, Gender Sensitization Cell and the Human Resource Development Centre.

Contd.../-

Item No – 3 To monitor the code of conduct at School-level

It was decided that the Deans and the faculty members shall closely monitor the students at school-level on a daily basis in order to achieve the objective of adherence of the code of conduct both at school-level and university-level.

Item No – 4 To conceptualise a course on Human Values and Professional Ethics

It was decided that an online course on Human Values and Professional Ethics to be conceptualised and to be introduced soon.

The meeting concluded with a Vote of Thanks.

A handwritten signature in blue ink, appearing to read 'Anil Joshi', with a long horizontal line extending to the right.

Registrar

KISS-Deemed to be University