

# Kalinga Institute of Social Sciences (KISS) Deemed to be University

(Established U/S 3 of UGC Act, 1956)

(Organization in Special Consultative Status with the Economic and Social Council since 2015)

A Home for 30000 Tribal (Indigenous) Children

(Registered Under Societies Act XXI of 1860)

Ref. No- KISS-DU/GRC/2021

Date: 18th August, 2021

### **NOTIFICATION**

As per UGC Guidelines, the Grievance Redressal Cell is reconstituted, comprising of the following members. The Committee will monitor the problems / issues reported by the Students / Staff Members and to take action on the basis of priorities of the complaints lodged by any Students / Staff Members in KISS Deemed to be University.

## **Grievance Redressal Cell**

S. No.	Name of the Members	Position Chairperson	
01	Professor Rabindranath Swain, School of Tribal Resource Management		
02	Mr. Pramod Kumar Patra, Dy, Registrar	Secretary	
03	Dr. Snigdharani Panda, Chairperson, Council of Deans	Member	
04	Dr. Tripura Mishra	Member	
05	Dr. Chittaranjan Bhoi	Member	

ne Convener of the Cell is requested to convene the meeting (as and when required) and maintain the minutes of the meeting in consultation with the Chairperson under intimation to the Undersigned.

REGISTRAR

KISS, Deemed to be University

### Copy to:

- > PS to Vice Chancellor, KISS Deemed to be University for kind information of the Vice Chancellor
- Persons concerned for kind information
- ➤ All Deans / Associate Deans / Coordinators for kind information
- Guard File / Notice Board

Minutes of the proceedings of Grievance Redressal Cell, KISS Deemed to be University, held on 25 November, 2021 at 4.00 pm in the premises of Campus-3, Administrative Building.

#### Members present:

1. Prof. Rabindranath Swain, School of Tribal Resource Management: Chairperson

2. Mr. Pramod Kumar Patra, Dy. Registrar, KISS Deemed to be University: Secretary

3. Dr. Snigdharani Panda, Chairperson, Council of Deans: Member

4. Dr. Tripura Mishra: Member

5. Dr. Chittaranjan Bhoi: Member

The committee members of the grievance redressal cell of KISS Deemed to be University wanted to know whether any case received for hearing and redressal in this committee.

Dr. Snigdharani Panda, Chairperson, Council of Deans informed the members of the grievance redressal cell that no such case received for redressal and all actions has been complied with by KISS DU.

Committee members of the Grievance Redressal Cell noted and recorded that no case has been registered and no such suggestions received from any of the above committees for consideration.

The members of the Grievance Redressal Cell, KISS Deemed to be University noted that the institutional relations, students- faculty management relations and students-office administration relations are cordial and normal and the organisational climate during the last quarter was favourable.

There being no other business to transact the meeting concluded with a vote of thanks to all present in the meeting.

(Pramod Kumar Patra)

(Dr. Snigdharani Panda)

(Dr. Tripura Mishra)

(Dr. Chittaranjan Bhoi)

(Rabindranath Swain)

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The committee members of the grievance redressal cell of KISS Deemed to be University went through the notification of UGC Regulations 2019 vide letter no. DOF No.14.04.2012(CPP-II) placed on table and went through the notification of KISS Deemed to be University in the matter of formation of Student's Grievance Redressal Committees as prescribed under UGC and all other matters mentions therein.

Dr. Snigdharani Panda, Chairperson, Council of Deans informed the members of the grievance redressal cell that actions to be taken as prescribed under the UGC norms has been complied with by KISS DU.

Members discussed about constitution of various sub committees as mentioned below as per the norms and noted various appointments made for the time being as members of the following grievance cells:

- a. School Students Grievance Redressal Committee (SSGRC)
- c. Institutional Students Grievance Redressal Committee (ISGRC)

Members noted the procedures for referral of grievances as prescribed under the UGC norms. Prof. Panda also informed the members about the importance of compliance of the said notification mutatismutandis.

Committee members of the Grievance Redressal Cell noted that no case has been registered and no such suggestions received from any of the above committees for consideration.

Members after a threadbare deliberation decided to comply with all the prescriptions of UGC by the University.

The members of the Grievance Redressal Cell, KISS Deemed to be University noted that the institutional relations, students- faculty management relations and students-office administration relations are

cordial and overall the organisational climate during the last quarter year was normal and favourable.

There being no other business to transact the meeting concluded with a vote of thanks to all present in

the meeting.

(Pramod Kumar Patra)

(Dr. Snigdharani Panda) (Dr. Tripura Mishra)

(Dr. Chittaranjan Bhoi)

(Rabindranath Swain)

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Minutes of the proceedings of Grievance Redressal Cell, KISS Deemed to be University, held on 25 February, 2022 at 4.00 pm in the premises of Campus-3, Administrative Building.

#### Members present:

1. Prof. Rabindranath Swain, School of Tribal Resource Management: Chairperson

2. Mr. Pramod Kumar Patra, Dy. Registrar, KISS Deemed to be University: Secretary

3. Dr. Snigdharani Panda, Chairperson, Council of Deans: Member

4. Dr. Tripura Mishra: Member

5. Dr. Chittaranjan Bhoi: Member

The committee members of the grievance redressal cell of KISS Deemed to be University wanted to know whether any case received for hearing and redressal in this committee.

Dr. Snigdharani Panda, Chairperson, Council of Deans informed the members of the grievance redressal cell that no such case received for redressal and all actions has been complied with by KISS DU.

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(Dr. Tripura Mishra)

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(Rabindranath Swain)

Minutes of the proceedings of Grievance Redressal Cell, KISS Deemed to be University, held on 25 May, 2022 at 4.00 pm in the premises of Campus-3, Administrative Building.

#### Members present:

1. Prof. Rabindranath Swain, School of Tribal Resource Management: Chairperson

2. Mr. Pramod Kumar Patra, Dy. Registrar, KISS Deemed to be University: Secretary

3. Dr. Snigdharani Panda, Chairperson, Council of Deans: Member

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# Minutes of the proceedings of Grievance Redressal Cell, KISS Deemed to be University, held on 25 July 2022 at 4.00 pm in the premises of Campus-3, Administrative Building.

#### Members present:

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- 2. Mr. Pramod Kumar Patra, Dy. Registrar, KISS Deemed to be University: Secretary
- 3. Dr. Snigdharani Panda, Chairperson, Council of Deans: Member
- 4. Dr. Tripura Mishra: Member
- 5. Dr. Chittaranjan Bhoi: Member

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(Dr. Chittaranjan Bhoi)

(Rabindranath Swain)

# Minutes of the proceedings of Grievance Redressal Cell, KISS Deemed to be University, held on 25 March 2023 at 4.00 pm in the premises of Campus-3, Administrative Building.

#### Members present:

1. Prof. Rabindranath Swain, School of Tribal Resource Management: Chairperson

2. Mr. Pramod Kumar Patra, Dy. Registrar, KISS Deemed to be University: Secretary

3. Dr. Snigdharani Panda, Chairperson, Council of Deans: Member

Dr. Tripura Mishra: 4. Member

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